



## Fairfield County

### Resolution Management System

The County Resolution Management System (CRMS) created by MAPSYS Inc., enables the Commissioners’ office to electronically collect and manage resolutions submitted by county agencies or departments. Simple and intuitive resolution creation screens can be introduced to users with very little training. The system requires no investment in new software or hardware for the agencies or departments.



### Key Highlights

- Written in C# using .NET Framework
- Uses SQL database to manage data
- Customizations
  - Workflow can be customized to match a County’s workflow rules
  - Agenda and resolution documents can be customized to match existing standards
- Search
- Users access application through web browser
- Easily create weekly agenda documents with details of submitted resolutions and supporting documentation

The Clerk to the Commissioners can manage, publish, and make last minute changes to the agenda quickly. Agendas can be stored for future reference and published to the web to be viewed publicly. CRMS can also be customized to maintain the resolution approval workflow.



## Key Benefits

- Improve the consistency of resolution format across all agencies.
- Easily make last minute changes to the agenda
- Ability to submit resolutions electronically
- Reduce Paper
- Ability to Provide Public access to agendas/resolutions
- Ability to search resolutions
- Can interface with existing imaging applications

*"MAPSYS has helped us improve processes for managing and organizing Commissioners' resolutions. We have implemented procedures which have improved quality and efficiency for all departments. The company exceeded the scope of work to troubleshoot and correct problems, especially at the inception of the program. MAPSYS was instrumental in the training of departmental officials and always focused on customer service, which allowed us to promote the benefits of the system and facilitate positive change for the people we serve."*

Carri Brown, County Administrator  
for Fairfield County



The Clerk to the Commissioners can manage the weekly agenda, add special entries, and organize the resolutions quickly. Resolution numbers can be assigned and easily reassigned if last minute resolutions must be added prior to a schedule session.

**Resolution**

- Create
- Search

**Agenda**

- View Agenda

**Administration**

- Agencies
- Commissioners
- System Settings
- Users
- Mass Email List

Version: 1.0.4485.17922  
Dated: 4/12/2012 10:57:27 AM  
Revision: 232

**Workspace : View Agendas**

Building agenda: 4/10 General Session

[Save](#) [Print Preview](#) [Publish](#) [Publish & Email](#) [Print Agenda Packet](#) [Insert Special Entry](#) [Generate Numbers](#)

Title: 4/10 General Session Date: 4/10/2012 Time: 10:00:00

Scheduled				Pending			
Resolution #	Agency	Title	Scheduled Date	Resolution #	Agency	Title	Requested Date
		Pledge			Fairfield County	Construction Drawings For FAI-PN1 2012	2/2/2012
2012-04.10.a	Child Protective Services - Test 5	Contract with Sam Smith Company	3/28/2012		Fairfield County	Test Resolution 3	2/14/2012
2012-04.10.b	Job and Family Services - TestAgency9	MAIN ST RESOLUTION	4/5/2012		Mapsys, Inc	ATUDEE 3000	3/6/2012
2012-04.10.c	Engineering	Construction Drawings: FAI-CR33A-0.00 Sign Upgrade	3/28/2012		Engineering	Test resolution from agency user to finance	3/8/2012
2012-04.10.d	Child Protective Services - Test 5	Service Agreement: CPS and The Blue Foundation	3/28/2012		Fairfield County	Service Agreement: JES and Ashel, Inc.	3/16/2012
					Fairfield County	Authorization for Payment of Bills: L/31/2012	3/28/2012
					Fairfield County	Voucher Payment for Fund 2394- C/FP Liter Enforce	3/28/2012
					Child Protective Services - Test 5	Amended Certificate: 3434 OPWC Payments	3/28/2012
					Fairfield County	Fund Transfer 2524 into 2163 FY2012 M&U- DLEF	3/28/2012

Following the weekly session the Clerk to the Commissioners can easily record the motions, document the votes, upload signature pages, and save results for resolutions.

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**Workspace : View Agendas**

Managing Resolution(2012-04.10.b - MAIN ST RESOLUTION)

[Update](#) [Update & Republish](#) [Update & Close](#) [Print Sig. Sheet](#) [Notify](#)

Action: Pending

Motions:

Move: No Move Votes: Judith Shupe: No Vote

Second: No Second Mike Kiger: No Vote

Steven Davis: No Vote

Signature Sheet: Signature Sheet Not Attached

Choose File No file chosen

Upload

Res #	Title	Status	Signed
2012-04.10.a	Contract with Sam Smith Company	Pending	YES
2012-04.10.b	MAIN ST RESOLUTION	Pending	NO
2012-04.10.c	Construction Drawings: FAI-CR33A-000 Sign Upgrade	Pending	NO
2012-04.10.d	Service Agreement: CPS and The Blue Foundation	Pending	NO

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